

**CARAVAN SITES AND CONTROL OF DEVELOPMENT ACT, 1960**

**Application for a Site Licence**

**West Devon Borough Council**

To: † .....

[1] [We] hereby apply for a Licence to use the land described below and shown on the attached plan (*See Note below*) as a site for caravans to be used and laid out as specified below.

1. Name and address of applicant	
2. Applicant's interest in the land. (Give particulars of lease or tenancy, if any)	
3. Address or description of site for which site licence is required	
4. Acreage of site ... ..	
5. Has the applicant held a site licence which has been revoked at any time in the last three years?	
6. State type of caravan site for which site licence is required:	<p>*Permanent residential</p> <p>*Seasonal, between the following dates in each year .....</p> <p>*For touring caravans only, between the following dates in each year .....</p>
7. State maximum number of caravans proposed to be stationed on the site at any one time for the purposes of human habitation.	

**NOTES:** (1) A lay-out plan of the site to a scale of not less than 1/500 should be attached showing the boundaries of the site, the positions of caravan standings, and (where appropriate) –

- |   |                   |
|---|-------------------|
| Roads and footpaths                       | Recreation spaces |
| Toilet blocks, stores and other buildings | Fire points       |
| Foul and surface water drainage           | Parking spaces    |
| Water supply                              |                   |

The plan should distinguish between facilities already provided and facilities proposed.

(2) A caravan site already being in use on or before 9 March 1960 does not give any exemption from the requirement of the 1960 Act that planning permission must be obtained before a licence can be issued.

† Insert name of district council in whose area the land is situated.

8. Give details of the arrangement for:- refuse disposal and for sewage and waste disposal.

- (a) Main water supply ... ..
- (b) Waste water supply ... ..
- (c) Sewage disposal ... ..
- (d) Refuse disposal ... ..

9. Has planning permission for the site been obtained from the local planning authority?

If so, state –

- (a) Date of permission ... ..
- (b) Issuing authority ... ..
- (c) Date (if any) on which permission will expire

If not, has permission been applied for?

**FOR CARAVAN SITES ALREADY IN USE ON OR BEFORE 9<sup>th</sup> MARCH, 1960,  
WITHOUT PLANNING PERMISSION FROM THE LOCAL PLANNING AUTHORITY**

10. Is it claimed that the site has “existing use rights” and does not require permission?

If so, state the facts on which the claim is based.

11. Was the site in use as a caravan site –

- (a) on 9<sup>th</sup> March, 1960 ... ..
- (b) on 29<sup>th</sup> August, 1960 ... ..
- (c) at any other time since 9<sup>th</sup> March, 1958.

If so, when ... ..

*Signature of Applicant*.....

Date.....