

Ref	Subject Area	Request	Response	Response Date
1480247	ICT	<p>PC Desktops</p> <p>1. How many desktops are there in your entire estate?</p> <p>2. What vendor is your desktop estate?</p> <p>PC Laptops</p> <p>1. How many laptops are there in your estate?</p> <p>2. What vendor is your laptop estate?</p> <p>Monitors</p> <p>1. How many monitors are there in your entire estate?</p> <p>2. What vendor is your monitor estate?</p> <p>Workstations</p> <p>1. How many workstations are there in your entire estate?</p> <p>2. What vendor is your workstation estate?</p> <p>Thin Client</p> <p>1. How many thin clients are there in your entire estate?</p> <p>2. What vendor is your thin client estate?</p> <p>Services</p> <p>1. Do you have a managed service provider?</p> <p>Refresh</p> <p>1. When did you last refresh your PC estate?</p> <p>Contact details</p> <p>1. Please can you share CEO/CIO/COO email addresses?</p> <p>2. Please can you share IT director/IT manager email addresses?</p>	<p>PC Desktops</p> <p>1. 66</p> <p>2. Stone</p> <p>PC Laptops</p> <p>1. 387</p> <p>2. Dell 207; Lenovo 2; Stone 156; the rest are a mix</p> <p>Monitors</p> <p>1. Approximately 200</p> <p>2. LG</p> <p>Workstations</p> <p>1. 0 - they are classed as desktops</p> <p>2. N/A</p> <p>Thin Client</p> <p>1. 0</p> <p>2. N/A</p> <p>Services</p> <p>1. No</p> <p>Refresh</p> <p>1. We purchase on demand</p> <p>Contact details</p> <p>1. Chief Executive - Andy.Bates@swdevon.gov.uk</p> <p>2. IT Manager - Mike.Ward@swdevon.gov.uk</p>	04/08/2020
1470679	Housing Advice	Please provide a copy of your initial plan for the next phase of accommodating rough sleepers as part of the COVID-19 pandemic.	Document available upon request.	04/08/2020
1327165	Natural Environment	<p>Please provide the number of electric charging points for electric vehicles installed by the Council in:</p> <p>1. 2016</p> <p>2. 2017</p> <p>3. 2018</p> <p>4. 2019</p>	<p>1. 0</p> <p>2. 1 x twin 7KW installed at our Kilworthy Park Offices between 30/10/2017 and 31/10/2017</p> <p>3. 0</p> <p>4. 0</p>	05/08/2020
1497237	Finance	The annual council spending on Employee Assistance Programmes, meaning the amount of money spent by the council each year on employee assistance programmes for their employees for 2018 and 2019.	<p>For Occupational Health Referrals:</p> <p>Year Amount Spent</p> <p>18/19 £2,149.36</p> <p>19/20 £2,406.69</p>	06/08/2020
1488043	Environment	Can you advise if a new Grounds Maintenance contract has been/will be awarded and if so what the new contract details are.	The contract has been bought back in house with no plans to outsource in the near future.	06/08/2020

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1496239	Democratic Services	Please can you tell me how much the basic Councillor Allowance is for 2020/21	Document available upon request. Allowance payments increase each year in line with the annual staff pay increase. This has not yet been agreed for the 2020/21 year so at present the Councillors' Allowance rate is still that of 2019/20. Once the annual pay award has been agreed this will be applied to the Councillors Allowance payment and backdated to the start of the financial year.	06/08/2020
1487806	Housing Advice	Please provide data about Section 202 Reviews for the financial years 2016/17 onwards.	We do not hold this information before 2018/19. Data for the last 2 years is available upon request.	07/08/2020
1501413	Human Resources and Payroll	I am writing to you under the Freedom of Information Act 2000 to request the following information from the council: · The name and contact details for the head of procurement for the council (name and contact /email details) · A point of contact (name and contact/email details) for the person who looks after sustainability /climate policies for the council	Procurement Rosanna Wilson - Corporate Procurement Officer Email: Rosanna.Wilson@swdevon.gov.uk Tel: 01626 215120 Address: Forde House, Newton Abbot, TQ12 4XX Procurement Shared Services for: Teignbridge District Council, South Hams District Council and West Devon Borough Council Climate Change Adam Williams - Climate Change Specialist Email: Adam.Williams@swdevon.gov.uk Tel: 01822 813600 Address: Kilworthy Park, Tavistock, PL19 0BZ Shared Services for: South Hams District Council and West Devon Borough Council	11/08/2020
1497791	Licensing	The register of site licenses you are required to keep under the Caravan Sites and Control of Development Act 1960, specifically section twenty-five, subsection (1).	Data available upon request.	11/08/2020
1496026	Environmental Health	Details of all Public Health Funerals where persons have died with no known next of kin since 1st May 2020.	We have not had any Public Health Funerals during this time.	11/08/2020
1502144	Environment	Please provide the name, address and contact details of your current Contractor or Sub Contractor who carries our grass cutting or Verge Maintenance to the council.	Grounds Maintenance including grass and verge cutting is an in-house service delivered by the Council.	12/08/2020

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1501700	ICT	<p>I wish to obtain the following documents:</p> <ol style="list-style-type: none"> 1. ICT/IM&T/IS Strategy 2. ICT Org Chart 3. ICT Annual or Business Plan 4. ICT Capital Programme/budget 5. If some of these documents are not valid, please state when the 2020 ICT documents are planned to be published. 	<ol style="list-style-type: none"> 1. No such document exists 2. No diagram with job titles currently exists 3. No such document exists 4. No such document exists at this time 5. There are currently no plans to produce the above 	12/08/2020																																																			
1472238	Data or Intelligence	The total number of complaints to South Hams District Council regarding disability discrimination since your records began	<p>In line with our records retention policy, we store these records for 6 plus the current year.</p> <p>In that time we have received one Disability Discrimination complaint which was received from an employee in 2018</p>	13/08/2020																																																			
1453334	Revenues and Benefits	<ol style="list-style-type: none"> 1. How was the distribution of Discretionary Grant Funds made between West Devon Borough Council and South Hams District Council from the Grant received from Central Government? 2. Why did South Hams District Council effectively have three times the allocation of West Devon Borough Council? 3. Whilst accepting that the grant was discretionary, what formula was used to arrive at the award amount? 4. How many grants were made, what were the level of awards given? 5. What was the breakdown of business types who were successful? 	<ol style="list-style-type: none"> 1. Central Government provided two entirely separate funds of money, one for SHDC and one for WDBC. 2. Central Government calculated the monetary value of the fund based on 5% of the total amount of money which each Council had paid out in response to the Small Business Grant Fund applications and the Retail, Leisure and Hospitality Grant Fund applications. 3. The formula used to calculate the award amount was an algorithm based on fixed premises cost of the business with a multiplier based on the income drop. 4. The information was taken on Monday 10th August 2020 there are still some applications under consideration. WDBC has received 194 applications in total and SHDC has received 425 applications in total. <table border="1"> <thead> <tr> <th>Grant Amount</th> <th>WDBC Awarded</th> <th>SHDC Awarded</th> </tr> </thead> <tbody> <tr> <td>£25,000</td> <td>3 awarded</td> <td>17 awarded</td> </tr> <tr> <td>£10,000</td> <td>19 awarded</td> <td>31 awarded</td> </tr> <tr> <td>Less than £10,000</td> <td>129 awarded</td> <td>244 awarded</td> </tr> </tbody> </table> <ol style="list-style-type: none"> 5. The information was taken on Monday 10th August 2020 <table border="1"> <thead> <tr> <th rowspan="2">Business Sector</th> <th colspan="2">WDBC</th> <th colspan="2">SHDC</th> </tr> <tr> <th>Applications</th> <th>Awarded</th> <th>Applications</th> <th>Awarded</th> </tr> </thead> <tbody> <tr> <td>Market Traders</td> <td>28</td> <td>26</td> <td>37</td> <td>36</td> </tr> <tr> <td>B&Bs</td> <td>19</td> <td>15</td> <td>47</td> <td>33</td> </tr> <tr> <td>Shared Work Space</td> <td>23</td> <td>19</td> <td>40</td> <td>33</td> </tr> <tr> <td>Charitable Org's</td> <td>13</td> <td>11</td> <td>23</td> <td>19</td> </tr> <tr> <td>Local Priority Sector</td> <td>27</td> <td>22</td> <td>97</td> <td>76</td> </tr> <tr> <td>None of the above</td> <td>84</td> <td>60</td> <td>181</td> <td>103</td> </tr> </tbody> </table>	Grant Amount	WDBC Awarded	SHDC Awarded	£25,000	3 awarded	17 awarded	£10,000	19 awarded	31 awarded	Less than £10,000	129 awarded	244 awarded	Business Sector	WDBC		SHDC		Applications	Awarded	Applications	Awarded	Market Traders	28	26	37	36	B&Bs	19	15	47	33	Shared Work Space	23	19	40	33	Charitable Org's	13	11	23	19	Local Priority Sector	27	22	97	76	None of the above	84	60	181	103	13/08/2020
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1483725	Design	I would like to be sent all email correspondence to and from the council from Jan 1st 2015 - July 21st 2020 that mentions "Falun Gong" or "Falun Dafa".	Unless emails are related to business purposes, which this does not appear to be, it would have been caught in the Council's Spam filter or deleted so we won't hold any records.	13/08/2020
1473118	Data or Intelligence	<p>Can you please forward me a copy of any project management plans you have relating to your GDPR implementation or preparation projects.</p> <p>Can you also supply me with a copy of :</p> <ul style="list-style-type: none"> · Management team progress reports relating to GDPR · Management team reported relating to Data Protection and Information Security recommendations · Security incident reports produced · A copy of all Data Protection Impact Assessments executed 	<p>Management Team Progress Reports</p> <p>The following updates are published on our website as they have been scrutinised by our elected Members.</p> <p>November 2017 Readiness Update and action plan. Please see agenda item OS57 http://mg.swdevon.gov.uk/ieListDocuments.aspx?Cid=384&MID=467#AI2717</p> <p>November 2018 Update. Please see Agenda Item OS67 http://mg.swdevon.gov.uk/ieListDocuments.aspx?Cid=384&MID=1219#AI11546</p> <p>December 2018 GDPR and Data Protection Policy Update Item CM46 http://mg.swdevon.gov.uk/ieListDocuments.aspx?Cid=271&MID=1197#AI11658</p> <p>GDPR has also featured on our Strategic Risk Register during the period from May 2018 with those updates being considered by our Audit Committee on a quarterly basis. These reports can be accessed here: https://mg.swdevon.gov.uk/ieListMeetings.aspx?Committeeld=148</p> <p>Security Incident Reports contain information that could potentially compromise the security of our IT infrastructure and as such these cannot be released.</p>	13/08/2020
1504955	Environmental Health	I would like copies of all the completed and published Domestic Homicide Reviews in your council district where the victim was male, and the perpetrator was female for the period February 2019 to August 2020.	The DHR statutory function is discharged through the Safer Devon Partnership hosted through Devon County Council. Published DHR's can be found on the following website: https://saferdevon.co.uk/domestic-homicide-reviews/	18/08/2020

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1506045	Environmental Health	<p>Routes Home</p> <p>1. Please confirm the number of referrals made to the Routes Home programme, run by St Mungo's, between 1 April 2019 - 31 March 2020. Please disaggregate by month</p> <p>2. Please confirm the per annum value (£) of the Routes Home contract if the council has commissioned this</p> <p>Adult safeguarding</p> <p>3. Please outline the number of safeguarding activities (including enquiries and concerns raised) relating to 'modern slavery' between 1 April 2019 - 31 March 2020</p> <p>4. Please breakdown this data by month, activity 'type' (for example, 'risk identified and action taken') and the council 'team' responsible (for example, social services, NSNO, outreach etc.)</p>	<p>Routes Home</p> <p>1. & 2. We do not have any contract with St Mungos and we do not refer into this programme.</p> <p>Adult safeguarding</p> <p>3. & 4. Any information with regards modern slavery would be immediately highlighted to the Police through the Community Safety Officer. As a second tier authority we hold no social care function, however we have an active Community Safety Partnership which delivers training and awareness sessions available for no cost to all front line staff in the area.</p>	18/08/2020
1506473	Finance	<p>For the financial years 2019-20 and 2020-21 to date, how much money has the council spent in total on:</p> <p>1. Commissioned portraits?</p> <p>2. Purchased portraits?</p>	<p>No money has been spent on commissioned or purchased portraits during this time frame.</p>	19/08/2020
1506725	Finance	<p>For the financial years 2019-20 and 2020-21 to date, how much money has the council spent in total on overseas trips for:</p> <p>1. Council staff?</p> <p>2. Councillors (elected members)?</p>	<p>No money has been spent on overseas trips for council staff or councillors during this time frame.</p>	19/08/2020
1488161	Legal	<p>Please provide details of all communication between officers of the council and Cllr. Neil Jory relating to Standards Complaint WD07 291019.</p> <p>I have evidence that Cllr. Jory was provided information on the outcome of the investigation by officers. Cllr. Jory then subsequently advised the subject of that complaint.</p>	<p>Emails available upon request.</p>	19/08/2020
1508201	Planning Development Management	<p>Please can you tell me the operating hours for Bowrish sawmills on Crease Lane Tavistock.</p> <p>I need to know when they are legally - in accordance with the hours allowed on their initial planning application - allowed to operate their machinery.</p>	<p>The planning application 11785/2008/TAV does restrict the operating hours, a copy of which can be viewed at this link: http://apps.westdevon.gov.uk/PlanningSearchMVC/Home/Details/083396</p> <p>If you believe they are in breach of the conditions then you should report a breach of planning here: https://www.westdevon.gov.uk/article/3088/Planning-Breach</p> <p>If you wish to report it as a noise nuisance you can email: EnvironmentalHealth@swdevon.gov.uk</p>	19/08/2020

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1494306	Planning Development Management	1. Does your Local Authority have any Article 4 Directions currently in place for HMOs? (C3 to C4). 2. Has your Local Authority formally consulted/currently	1. None 2. No 3. DM@swdevon.gov.uk	19/08/2020
1466987	Environment	1. How many parking fines were recorded from June to September last year? 2. How many fines were successfully appealed against from June to September last year? 3. What was the total number of all parking fines recorded in your council in 2019? 4. What was the total value of all parking fines recorded in your council in 2019? 5. How many parking fines were recorded in beachside areas in your council from June to September last year?	1. June = 251; July = 336; August = 238; September = 244 2. June = 16; July = 86; August = 50; September = 59 3. 3127 4. £105,359.00 5. We do not have beachside areas in West Devon Borough	20/08/2020
1507422	ICT	Questions related to hosting.	We currently host our servers on premise. We have no Dedicated hosting contracts. We have no Co-location contracts. We have no Cloud hosting contracts.	20/08/2020
1500414	Environmental Health	Please can you provide information on how many state assisted funerals you have carried out each month from April 2018 and how much has been spent on state assisted funerals for the same time period.	We held one funeral in each of the following months with the costs as shown: February 2019 £1495 August 2019 £1664 December 2019 £1463 January 2018 £1664 September 2018 £1664 November 2018 £1664 We held two funerals in June 2018 costing £1664.	21/08/2020
1509326	Environmental Health	Please provide details of state assisted funerals taken place since June 2020	We have had no state assisted funerals during this time.	21/08/2020
1489778	Environment	From January 2019 to June 2020: 1. How many Parking Penalty Charge Notices (PCNs) have been issued in your council area? 2. How many of these PCNs were paid? 3. How many of these PCNs were not paid? 4. How much money did your council collect from paid PCNs?	Spreadsheet available upon request.	21/08/2020

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1512704	Finance	I request the following information: 1. The budget allocated by the council for Christmas decorations (such as lights, baubles, Christmas trees) for this year (2020). 2. The figures detailing the amount of money spent on Christmas decorations per year since 2015.	The Council allocates no budget for Christmas Decorations either this year or in previous years. Christmas lights are dealt with by individual Town/Parish Councils so they may hold the information you are seeking.	25/08/2020
1506433	Finance	Please advise the cost of the free provision of dog poo bags to residents during the years: 2018-19 2019-20 2020 to date	The Council do not provide free dog poo bags to residents either now or in the past.	25/08/2020
1506285	Revenues and Benefits	For the year 2019/20 please provide: A All applicants 1. The total discretionary housing payment (DHP) budget available. 2. The amount spent or committed on DHPs at end of period. 3. The number of applications received. 4. The number of applications refused. 5. The number of DHPs given for the time periods listed: a) Less than 4 weeks (including one-off payments) b) 4 weeks to 12 weeks c) Between 12 weeks and 26 weeks d) Between 26 weeks and 52 weeks e) More than 52 weeks Where the applicant had previously received a DHP from your authority, please provide: 6. The number of applications received. 7. The number of applications refused.	A All applicants 1. £147,159 2. £139,438 3. 340 4. 76 5.a) 232 b) 11 c) 16 d) 5 e) 0 6. 51 7. Information not available	26/08/2020
Continued on next page				

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		<p>B Applicants affected by low local housing allowance levels</p> <p>8. The number of applications received where applicant was impacted by low LHA levels.</p> <p>9. The number of these applications refused.</p> <p>10. The number of these awards made to help with on-going rental costs for:</p> <p>a) disabled person in adapted accommodation</p> <p>b) a foster carer</p> <p>c) any other reason</p> <p>11. The number of these DHPs given for the time periods listed:</p> <p>a) Less than 4 weeks (including one-off payments)</p> <p>b) 4 weeks to 12 weeks</p> <p>c) Between 12 weeks and 26 weeks</p> <p>d) Between 26 weeks and 52 weeks</p> <p>e) More than 52 weeks</p>	<p>B Applicants affected by low local housing allowance levels</p> <p>8. 28</p> <p>9. Information not available</p> <p>10.a) 0</p> <p>b) 0</p> <p>c) 28</p> <p>11.a) 17</p> <p>b) 6</p> <p>c) 5</p> <p>d)-e) 0</p>	<p align="center">26/08/2020</p>
<p>1506285 (cont.)</p>	<p>Revenues and Benefits</p>	<p>C Applicants affected by the household benefit cap</p> <p>12. The number of applications received where applicant was impacted by the household benefit cap.</p> <p>13. The number of these applications refused.</p> <p>14. The number of these awards made to help with on-going rental costs for:</p> <p>a) disabled person in adapted accommodation</p> <p>b) a foster carer</p> <p>c) any other reason</p> <p>15. The number of these DHPs given for the time periods listed:</p> <p>a) Less than 4 weeks (including one-off payments)</p> <p>b) 4 weeks to 12 weeks</p> <p>c) Between 12 weeks and 26 weeks</p> <p>d) Between 26 weeks and 52 weeks</p> <p>e) More than 52 weeks</p> <p>D Discretionary Housing Payment's allocation policy Your most recent Discretionary Housing Payments policy document, setting out the procedures in place for determining DHP awards</p>	<p>C Applicants affected by the household benefit cap</p> <p>12. 31</p> <p>3. Information not available</p> <p>14.a) 0</p> <p>b) 0</p> <p>c) 3</p> <p>15.a) 1</p> <p>b) 1</p> <p>c) 0</p> <p>d) 1</p> <p>e) 0</p> <p>D Discretionary Housing Payment's allocation policy Document available upon request.</p>	<p align="center">26/08/2020</p>

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1493547	Assets	For all Assets of Community Value (ACV) nominations the council has received between 01/01/2020 to date, I request: 1. The nomination form & any supporting evidence supplied with the nomination form 2. Any response received from the owner of the nominated asset	Documents available upon request.	26/08/2020
1516124	Property and Leisure	Questions related to Greenwich Leisure Ltd.	We do not have any arrangement or involvement with Greenwich Leisure Ltd.	27/08/2020
1496137	Strategic Planning	Please provide a spatially enabled file (e.g. Shapefile, Geopackage, Webservice URL) containing the geometry and attributes used by your planning department to produce your Local Authority's Planning Policy Map.	Data available upon request, as correct on 27 August 2020. You are advised to check with the Council's Interactive Mapping Service for the most up to date information at http://gis.swdevon.gov.uk/CNET4914LIVE/CMFindIt/	27/08/2020
1493321	Housing Advice	1. How frequently does the council count or estimate the number of rough sleepers in its area? 2. If counts or estimates are made in addition to the annual single night autumn snapshot provided to MHCLG, is the methodology the same as that used for the annual single night autumn snapshot in 2019? 3. Please provide data on the number of rough sleepers for counts or estimates on or nearest to the first day of each month of 2020 up to and including August. 4. Please provide the latest data on those provided with emergency accommodation by the council as part of the Covid-19 pandemic response. This data should include people who were sleeping rough, in shared sleeping sites, and who became vulnerable to rough sleeping during the pandemic.	1. Quarterly 2. The methodology is the same. 3. Date and Number of rough sleepers 1 January 2020 = 0 1 April 2020 = 0 1 July 2020 = 0 4. Total number provided with emergency accommodation at some point = 9 Number still in emergency accommodation = 0 Number evicted from emergency accommodation = 1 Number found longer-term accommodation by the council or its partners = 8 Number who have left emergency accommodation of their own accord = 0	28/08/2020