

Disclosure Log West Devon Feb 2020

Ref	Subject Area	Request	Response	Response Date
1306459	Environment	<p>1. Does your local authority use peat in its horticultural practices?</p> <p>2. Are any peat-free alternatives used instead?</p>	<p>1. No</p> <p>2. No</p>	03/02/2020
1298006	Planning	<p>For the years 2015-2019, please provide the number of applications received:</p> <p>1. For developments under permitted development rights for a change of use of premises from a B1(a) office use to C3 residential use.</p> <p>2. To change of use of premises from a B1(a) office use to C3 residential use.</p> <p>3. Were rejected to change of use of premises from a B1(a) office use to C3 residential use.</p> <p>a) The breakdown of the reasons permission was rejected on the grounds of (i) flooding, (ii) contamination, (iii) highways and transport issues (iv) impacts of noise from commercial premises on the intended occupiers of the development.</p>	<p>Spreadsheet available upon request, providing details of all relevant applications submitted to South Hams District Council and West Devon Borough Council.</p> <p>The details of each application can be viewed on the Council's website using the following links: http://apps.southhams.gov.uk/PlanningSearchMVC/ http://apps.westdevon.gov.uk/PlanningSearchMVC/</p>	04/02/2020
1305800	Planning	Questions related to ANPR Camera retrospective planning applications and enforcements	The Council has not received any retrospective planning applications for ANPR nor issued enforcement notices for ANPR cameras or mounted pole and wall signs.	04/02/2020
1316313	ICT	<p>1. What software do you use for Environmental Crime Enforcement (Issue and processing of fixed penalty notices)?</p> <p>2. When does the current contract with the software supplier end?</p>	<p>1. We do not have software for this purpose.</p> <p>2. N/A</p>	04/02/2020
1315495	Revenues and Benefits	What are the fees charged by the local authority when seeking a liability order for council tax and business rates arrears? If there are different fees for different elements of this process please provide all of them. Please provide the amounts for: a) 2020/21 b) 2019/20	<p>Fees charged by West Devon Borough Council for seeking liability orders for council tax and business rates are as follows: a) 2020/21 - £77.50</p> <p>b) 2019/20 - £77.50</p> <p>We do not split the fees.</p>	05/02/2020
1313136	Revenues and Benefits	Please send a full list of businesses/charities/Ltd companies that have become newly liable for business rates between and including the 15th-31st Jan 2020.	Spreadsheet available upon request.	05/02/2020

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1290481	Revenues and Benefits	<p>Please can you tell me the number of households within your council who as at or around 1st January 2020:</p> <ol style="list-style-type: none"> 1. Are receiving Council Tax Discount SMI Disregard. 2. And of them, how many have been backdated to the date the GP certified they were suffering from Severe Mental Impairment? 	<ol style="list-style-type: none"> 1. 233 Households 2. We would always backdate all claims to the earliest possible date that the Doctors letter gives, provided that they are in receipt of a qualifying benefit for that period. 	05/02/2020

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1317567	Revenues and Benefits	May I request both a historic business rates credit schedule and a credit write off schedule.	www.westdevon.gov.uk/article/4033/Business-Rates-Data-forfrequent-Freedom-of-Information-Requests	05/02/2020
1317579	Housing Advice	How many converted shipping containers (also known as modular homes) are currently being used as homes in your area?	We do not have any converted shipping containers currently being used as emergency accommodation.	05/02/2020
1311623	Environment	<ol style="list-style-type: none"> 1. Please could you tell me how much it cost the council in 2019 to sort recycling out that had been put in the wrong bin 2. Please can you tell me how many different kerbside recycling bins there are in your area? 	<ol style="list-style-type: none"> 1. As West Devon have a kerbside sort collection we have the advantage of leaving items not accepted in our recycling behind, therefore the only cost of this is slight efficiency loss which we have not calculated. However, we collect plastics and metals mixed together which are then sent for further sorting at a Materials Recovery Facility (MRF). The cost of sorting out incorrect materials is included in the gate fee which is commercially sensitive and therefore cannot be shared. 2. In West Devon we provide three different types of kerbside container for recycling. Prior to 2nd December 2019 each household had 2 x 50L recycling boxes for their dry recycling. From 2nd December 2019 each household now had a 1 x 70L reusable recycling sack to use in addition to their two boxes. 	06/02/2020
1318335	Housing Advice	Questions relating to Care Leavers	Please see our website for the information we hold about Care Leavers: www.westdevon.gov.uk/article/4715/Care-Leavers	06/02/2020

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1315479	Environment	<p>For the following calendar years: a) 2015; b) 2016; c) 2017; d) 2018; e) 2019</p> <ol style="list-style-type: none"> How many tonnes of household/domestic recycling were collected by the Council? How many tonnes of household/domestic recycling that were collected by the Council were found to be contaminated? How many tonnes of contaminated household/domestic recycling were (i) incinerated; (ii) sent to landfill; (iii) other (please specify if possible)? Can you explain the process of how recycling that is found to be contaminated is dealt with? Is there a way it can be 'uncontaminated' or is a whole 'batch' that includes recyclable material thrown out because contaminated articles are found? 	<p>(Answers in tonnes)</p> <p>1.a) 3949; b) 4150; c) 3896; d) 3800; e) 2858 (Jan-Sep, latest figures not yet available) 2.a) 0; b) 0; c) 0; d) 11; e) 19 3.a) 0; b) 0; c) 0; d) 11; e) 19</p> <p>4. Only the metals and plastics collected for recycling in West Devon are sent for further sorting. The remaining recyclables are sorted at the kerbside with non-recyclable left behind in the recycling containers. The metals and plastics are sorted at a Materials Recovery Facility, any non-recyclables are taken out during the sorting process and sent to energy recovery.</p>	06/02/2020
1318958	Environmental Health	I am writing to request to see the food safety officers report for Kirsty's Kitchen in North Tawton.	Document available upon request.	10/02/2020

Ref	Subject Area	Request	Response	Response Date
1310084	Environmental Health	<p>For the last three years (2017-2019):</p> <ol style="list-style-type: none"> How many statutory nuisance complaints did the council receive for noise? How many resulting noise abatement orders did the council issue? How many fines were issued for broken noise abatement orders? What was the highest decibel recorded during a noise nuisance complaint investigation by the council in 2019? 	<ol style="list-style-type: none"> We do not record the type of nuisance complaints we receive and as such we cannot provide an answer to this question. 2017 = 1; 2018 = 2; 2019 = 0 2017 = 0; 2018 = 0; 2019 = 0 Data not recorded 	10/02/2020
1310135	Environmental Health	How many pest control call outs to residential properties by your council have there been over the last three years.	In 2017,2018 & 2019 we referred our pest control requests to a third party, so do not hold this information.	10/02/2020
1315505	Environmental Health	Please provide contact details of the person(s) responsible for purchasing kennel sanitizer/kennel disinfectant for the council kennels or the kennels that you use .	We do not have any Council owned kennels. We do not hold the information on who is responsible for purchasing at the kennels we use.	10/02/2020

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1312762	Environmental Health	<p>For each of the past five financial years (2014/15-2018/19):</p> <p>1. How many public health funerals (also known as paupers funerals) has the council paid for?</p> <p>2. What was the cost to the council of providing these funerals?</p> <p>3. How many of the funerals were for people aged under 18?</p>	<table border="1"> <thead> <tr> <th>Year</th> <th>1. Number</th> <th>2. Cost</th> </tr> </thead> <tbody> <tr> <td>2014/15</td> <td>0</td> <td>£0</td> </tr> <tr> <td>2015/16</td> <td>4</td> <td>£7,038</td> </tr> <tr> <td>2016/17</td> <td>5</td> <td>£8,888</td> </tr> <tr> <td>2017/18</td> <td>5</td> <td>£8,570</td> </tr> <tr> <td>2018/19</td> <td>5</td> <td>£8,320</td> </tr> </tbody> </table> <p>3. We do not hold this information.</p>	Year	1. Number	2. Cost	2014/15	0	£0	2015/16	4	£7,038	2016/17	5	£8,888	2017/18	5	£8,570	2018/19	5	£8,320	10/02/2020
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1300901	Environment	<p>Please provide a full list of vehicles owned or leased by the local authority. For each vehicle please include:</p> <p>The make and model of vehicle</p> <p>If the vehicle is owned or leased</p> <p>Which team or department the vehicle is primarily used by</p> <p>Which location the vehicle is primarily based at</p> <p>When the procurement contract for this vehicle is set to expire or be renewed.</p> <p>The date when the next cycle of vehicle procurement will begin or if this is an ongoing process.</p>	<p>There are 10 vehicles in West Devon council.</p> <p>One Ford Connect, leased by Facilities.</p> <p>One Renault van, owned used by Localities.</p> <p>Two Ford Fiestas, leased by Localities</p> <p>Three Citroen Berlingos, leased by Localities</p> <p>One Citroen Berlingo, leased by Car Parks</p> <p>Two Peugeot Partners, leased by Car Parks</p>	10/02/2020																		
1316300	Environment	<p>From 1st January to 31st December 2019:</p> <p>1. What is the full and discounted price for a fly-tipping FPN?</p> <p>2. How many FPNs issued under s33 EPA 1990 for fly-tipping?</p> <p>3. How many FPN paid for fly-tipping?</p> <p>4. How many prosecutions undertaken for fly-tipping?</p>	<p>1. £200</p> <p>2. £200</p> <p>3. 1</p> <p>4. None</p>	11/02/2020																		

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1316298	Environment	<ol style="list-style-type: none"> 1. Which department is responsible for enforcing against Littering? 2. Do you use a private company to enforce against Littering? 3. What is the full price of a Littering Fixed Penalty Notice (FPN)? 4. Do you have a discounted price for a littering FPN? 5. How many FPNs did you issue for littering in 2019? 6. How many FPNs issued for Littering in 2019 were paid? 7. How many FPNs issued for Littering in 2019 were prosecuted for failing to pay the FPN? 8. Could you confirm which department is responsible for enforcing against Dog Fouling? 9. Do you use a private company to enforce against Dog Fouling? 10. What is the legislation you enforce Dog Fouling under? 11. How many FPNs did you issue for Dog Fouling in 2019? 12. How many FPNs issued for Dog Fouling in 2019 were paid? 13. How many FPNs issued for Dog Fouling in 2019 were prosecuted for failing to pay the FPN? 14. Do you enforce against any other Dog Control Orders or PSPO's that are dog related? 15. What is the full price of a Dog Fouling FPN? 16. Do you have a discounted price for a Dog Fouling FPN? 	<ol style="list-style-type: none"> 1. Environmental Protection (Part of EH) 2. No 3. £100 4. No 5. 1 6. 1 7. 0 8. Environmental Protection (Part of EH) 9. No 10. Public Space Protection Order 11. 012. 0 13. 0 14. No 15. £100 16. No 	11/02/2020
1320819	Revenues and Benefits	We have tried and failed to find via your council web-site, e-mail contact details for your Business Rates / National Non-Domestic Rates Dept., so we would appreciate these details and if possible a name of the senior officer in that department.	The email contact for Business Rates/NNDR is: business.rates@swdevon.gov.uk The Senior Specialist for Revenues is: Mr Steve Henstock	11/02/2020

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1312771	ICT	<ol style="list-style-type: none"> Does your authority have an integrated performance and risk management system? Is the system an internally built in house system? Please provide the company name/address/website of the external supplier. Please list all original setup costs and annual contract costs. How long has your authority had this system? Does the system have additional integrated modules (other than performance and risk)? Does the performance/risk system have an integrated dashboard output or external supplier dashboard output? Does the performance/risk system have an integrated reporting output or external supplier reporting output? 	<ol style="list-style-type: none"> Yes, Pentana Risk No, a commercially available solution3. Pentana RPM. Owned by Ideagen PLC. https://www.ideagen.com/products/pentana-risk No set up costs. Annual contract costs are around £8k per year for two councils, South Hams & West Devon. Originally procured for one of the councils in 2005. Originally called Covalent Yes, Full details of other modules are available online. We use the Risk, Performance and Action planning parts of the system. Integrated dashboard output Integrated reporting output 	11/02/2020

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1319071	ICT	<ol style="list-style-type: none"> The name & provider of any GIS software The name & provider of any Street Naming and Numbering (SNN) software The name & provider of any Gazetteer Management (LLPG and/or LSG) software The number & types of license held for each of the above The price of the above licenses held (if applicable) The renewal date or contract length of the licenses held Can you also please disclose the number of any specific GIS staff within the council and their job titles? 	<ol style="list-style-type: none"> Civica GIS Toolkit N/A Civica Enterprise Included in Enterprise Contract 31/1/21 1 GIS specialist 	11/02/2020
1311178	Planning	<ol style="list-style-type: none"> Please provide a list of all properties which have been granted permission to convert office space to residential use since the introduction of the 2013 legislation. Please provide an annual breakdown, since 2013/14, of money paid by the council to the owners of said properties for the housing, temporary or otherwise, of residents. 	<ol style="list-style-type: none"> Spreadsheet available upon request containing details of all applicable applications received by South Hams District Council and West Devon Borough Council. Further details of the applications can be obtained via the Council's websites using the links below: http://apps.westdevon.gov.uk/PlanningSearchMVC/ 2. I can confirm the Council has not paid any money for the housing of residents in these properties. 	12/02/2020

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1322438	Planning	<p>Over the past three years (2017-19):</p> <p>1. Please state the number of planning applications you have received for the following ANPR instalments: a) ANPR Cameras b) Pole/wall mounted signs for ANPR cameras</p> <p>2. Of this number, please state the total number of applications for ANPR instalments that were declined: a) ANPR Cameras b) Pole/wall mounted signs for ANPR cameras</p>	<p>1.a) & b) 2017-19 = 0</p> <p>2.a) & b) 2017-19 = 0</p>	12/02/2020
1317549	Property and Leisure	<p>For the two years 2012 (2011/12) and 2020 (2019/20):</p> <p>1. What is the council's set budget for expenditure on sport and leisure facilities?</p> <p>2. How many of the following facilities were owned/operated by the council:</p> <p>a) Public swimming pools b) Public athletics tracks c) Public cycling tracks/velodromes d) Public playing fields/football rugby pitches?</p>	<p>1. www.westdevon.gov.uk/article/3701/Annual-Accounts The Council has significantly reduced its budget for leisure facilities as the new leisure contract is provided at no financial cost.</p> <p>2. 2012 2020</p> <p>a) 2 2 (both 25m)</p> <p>b) 0 0</p> <p>c) 0 0</p> <p>d) 0 0 (provided by Town/Parish Councils/Clubs)</p>	13/02/2020

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1318395	Design	<p>1. Over the past 5 years (up to and including 2018/ 2019), please can you tell me your budget/spend for ensuring your information is accessible to all residents, i.e. those with visual impairment, dyslexia, print impairment?</p> <p>2. Do you offer information to your residents in accessible formats such as Large Format Print, Accessible PDFs or Braille?</p> <p>3. How many requests do you get per month for information in accessible formats such as Large Format Print, Accessible PDFs or Braille?</p> <p>4. Which is the most popular accessible format for information requests?</p> <p>5. What is the department and job title for the person responsible for organising and sourcing accessible materials for these requests?</p> <p>6. Do you produce these accessible materials internally? a) If you don't produce this information internally, who do you outsource these requests to and what do they charge you?</p>	<p>1. The Council has no specific budget for making our information accessible and do not keep detailed records of expenditure in this area.</p> <p>2. We are working to convert all PDFs on our website to an accessible format. There has also just been agreement from our Senior Leadership Team to install assistive technology (ReciteMe) to our website, which includes features for visually impaired and neurodivergent people. Because we operate shared working between South Hams and West Devon, the quote for both websites is £4200. This will be rolled out shortly.</p> <p>3. Exact numbers of requests are not recorded but, as an example, we receive a handful of requests for large format prints of the Recycling & Waste Service Guides and Revenues produce large print bills for customers, if requested.</p> <p>4. We do not hold this information.</p> <p>5. Each Department manage their own area - there is no centralised resource for organising/sourcing accessible materials. 6. Large format prints are created in-house by our design team using a digital printer. a) There is a Braille transcription service that operates from Ivybridge, run by the RNIB, who can transcribe pretty much anything. Free to the public, but may charge if the Council wanted to use it for business purposes - we haven't done, so can't comment further.</p>	13/02/2020																												
1322417	Natural Environment	<p>For the years 2017, 2018 and 2019, please provide:</p> <p>1. Total number of complaints logged re. a neighbours' high hedges, trees or plants under Part 8 of the Anti-social Behaviour Act 2003.</p> <p>2. Number of complaints that were settled/resolved regarding a neighbours' hedges, trees or plants.</p> <p>3. Number of complaints that were rejected because the complainant had not followed the Government guidance.</p> <p>4. How much income you generated from payments related to handling disputes related to high hedges, trees or plants.</p> <p>5. Fines or instances where the council has to complete remedial work where a remedial notice was not acted upon.</p>	<table border="1"> <thead> <tr> <th></th> <th>2017</th> <th>2018</th> <th>2019</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>1</td> <td>0</td> <td></td> </tr> <tr> <td>1 2.</td> <td>1</td> <td>0</td> <td></td> </tr> <tr> <td>1</td> <td></td> <td></td> <td></td> </tr> <tr> <td>3.</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>4.</td> <td>£350</td> <td>£0</td> <td>£350</td> </tr> <tr> <td>5.</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>		2017	2018	2019	1.	1	0		1 2.	1	0		1				3.	0	0	0	4.	£350	£0	£350	5.	0	0	0	14/02/2020
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1324539	Licensing	I want to find a licenced pet boarder and wanted to ask if you had a list of your licensed premises for me to see.	The list is on the downloads section on the right hand side of the webpage: www.westdevon.gov.uk/AnimalLicences	17/02/2020
1321624	Licensing	1. Please list the name and email address for the following council staff positions relating to animal welfare: a) Senior Animal Welfare Officer b) Animal Welfare Officer c) Deputy Animal Welfare Officer d) Public Health and Protection Officer e) Business Compliance Officer (Animal Health)	We do not have any Officers who hold those roles. If you wish to contact us regarding animal licences, please contact us at: licensing@swdevon.gov.uk	17/02/2020
1308079	Finance	1. Please provide the number of applications made by Sage Housing to acquire Section 106 affordable housing units in each calendar year of 2017, 2018, 2019 and 2020. 2. The planning reference number that each application applies to. 3. For each development in which Sage Housing has acquired Section 106 units between 01/01/2017 and 24/01/2020: a) The name of the development b) The planning reference number c) The address and postcode of the development d) The number of affordable units in the development e) The housing tenure mix f) The decision date g) The date until when the units are contracted with Sage Housing to stay affordable h) The price paid by Sage Housing to acquire the development i) For rental units, if the council has nomination rights to the first lets, what percentage of units will the council have nomination rights for on subsequent lets? j) List any requests made by Sage Housing to alter/amend the original S106 agreement and whether the council agreed to these.	1. 2017, 2018, 2020 = 0; 2019 = 4 2. 00713/2015 3.a) Meldon Fields, Okehampton b) 00713/2015 c) Exeter Road, Okehampton, Devon, EX20 1QGd) 4 e) 2 x Affordable rent and 2 shared ownership f) 26th June 2015 g) 2030 h) £133psf for 4xunits - 2xAR, 2xSO i) 100% j) None These units were not included as part of the s106 obligation but were purchased as additional completed units purchased from the market element of the applications.	17/02/2020

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1305840	Planning	<ol style="list-style-type: none"> 1. A yearly breakdown from 1st Jan 2015 - 31st Dec 2019 of the number of additional sites built for Gypsies/Travellers in your area. 2. Does your authority have a Gypsy and Traveller Accommodation Need Assessment for new pitches? 3. What is the need identified by your authority's Gypsy and Traveller Accommodation Need Assessment for new pitches, and what period does this GTANA cover? 4. How many sites have been identified by your authority for its up to date 5 year 'supply of specific deliverable sites'? 5. A yearly breakdown from 1st Jan 2015 - 31st Dec 2019 of how many times you have obtained injunctions preventing unauthorised camping. 	<ol style="list-style-type: none"> 1. West Devon Borough Council has not provided any G&T sites in the last 5 years. 2. WDBC has a GTNA with PCC and SHDC and a need for nil pitches has been identified in the WDBC area. 3. Nil - need for 5 years. 4. Nil but we do have DEV 13 of our joint local plan allows for a criteria based approach should an application for a site be received. 5. No injunctions obtained. 	18/02/2020
1301564	Natural Environment	<ol style="list-style-type: none"> 1. Please provide any risk assessment or impact assessment carried out by the council relating to the potential impact of climate change on the council and its services and/or the council area 2. Please provide details of any measures that the council has adopted since 2017 or is considering adopting, in relation to any area, in order to tackle climate change and/or reduce air pollution. 	<ol style="list-style-type: none"> 1. The Council has not undertaken a risk assessment or impact assessment but has declared a Climate Change and Biodiversity Emergency. More information can be found at https://www.climatechange.westdevon.gov.uk 2. The Council is considering a range of options as a result of its declaration detailed in 1 above. Specifically the Council is developing a 'Salary sacrifice Electric Car Leasing Policy' which is in draft at present. 	19/02/2020
1306289	Natural Environment	Please can you clarify if you have calculated the carbon footprint of your local authority area.	The Council has not yet calculated the carbon footprint of the Borough.	19/02/2020
1310155	Environmental Health	Questions related to Disabled Facilities Grants.	Spreadsheet available upon request.	19/02/2020
1251465	Property and Leisure	Please can I have an unredacted copy of your contract with Fusion for the operation of the leisure centres including information regarding any performance points or deductions that have been made in relation to the contract.	Redacted copy available upon request.	20/02/2020

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1293975	Housing Advice	<p>1. How many individual rough sleepers have been identified in your area during the calendar year(s): a) 2019? b) 2015, 2016, 2017 and 2018?</p> <p>2. How many of the rough sleepers identified during 2019 were found accommodation?</p> <p>3. Please could you explain or link to what your authority does to identify rough sleepers and assist them to come off the streets?</p>	<p>1.a) 12 b) Our previous system was unable to capture this data.</p> <p>2. 6</p> <p>3. 2 x dedicated outreach workers; Strong links with local police and community groups; Financial support with rent in advance and deposit fort hose with local connection; Short term accommodation placements for non priority rough sleepers conditional on engagement with support for those with local connection; Developing a housing first offer at present; Coordinated Hub support involving multi agency input into support plans and service offers</p>	20/02/2020
		<p>1. Current printing and photocopier contract details?</p> <p>2. Companies awarded?</p> <p>3. Length of contract/s and end dates?</p> <p>4. Number of devices?</p> <p>5. Annual print/copy volume?</p> <p>6. Annual spend?</p> <p>7. Details on how these were procured? If Framework, which one?</p> <p>8. Do you have any print management software? If so, which one?</p> <p>9. Do they supply you with any scanning software (additional to the software native to the device)?</p> <p>10. What Document Management solution/s do you currently use within your organization?</p> <p>11. What PDF software do you pay for? Number of licenses?</p>	<p>1. Photocopiers/MFDs - Ricoh (Printers/Print room/Reprographics n/a) 2. Ricoh</p> <p>3. 5 years</p> <p>4. 13</p> <p>5. 3,600,000</p> <p>6. Quarterly Click Charge</p> <p>7. By Framework - CCB</p> <p>8. Yes - Paper Cut</p> <p>9. Yes</p> <p>10. Customer Relationship Management system</p> <p>11. Nitro Pro - 10 Licences</p>	20/02/2020
1328488	Licensing	Please provide the most recent records which you hold for Ontrade alcohol licensed premises under The Licensing Act 2003.	Spreadsheet available upon request.	21/02/2020
1331750	ICT	Questions related to Telephony, Mobile Phones and Procurement.	www.westdevon.gov.uk/article/4873/ICT-FOITelecommunications-Contracts	25/02/2020

Ref	Subject Area	Request	Response	Response Date
1312749	Human Resources and Payroll	<p>Can you please supply me with the following:</p> <ol style="list-style-type: none"> 1. Can you please detail how your Council trains or provides guidance to all staff who undertake photography or filming activity? 2. Do you have a policy or procedure for the taking of photographs or filming activity at events? 3. How do you manage consent at Councils functions or events? 4. Do you place notices or posters at events to give warning to attendees that photographs will be taken? 5. Do you have a Planning an event checklist or procedure for staff? 6. If applicable, do you give notice on the event invitations that photographs will be taken? 7. Do you have a media consent form? 8. How do you manage consent for underage attendees? 9. How do you manage consent kids photos taken in your library service? 10. How do you manage consent for photos taken for official use (used in publications, plans, reports, etc.) 11. Has your Council made any recommendations or reports to management concerning the taking of pictures or filming within your organisation? 	<ol style="list-style-type: none"> 1. All staff have taken a Data Protection Essentials and a Data Protection Workshop with updated information within our weekly staff bulletin when needed. (Full response available upon request.) 2. Yes, document available upon request. 3. Legitimate interest and signs are placed to highlight photos or filming may be taken place. 4. Council events have large posters warning visitors and staff that the event may be live streamed or that photographs may be taken (under Legitimate Interest) and by entering they are agreeing to those terms. 5. Information available upon request. 6. Committee papers and invitations to speak - https://www.westdevon.gov.uk/Committees https://www.westdevon.gov.uk/article/3668/Speaking-at-theDevelopment-Management-and-Licensing-Committee 7. Available upon request. 8. Request school/parent permission. 9. We don't have a library service. 10. Any photos for official use are either submitted to us for that purpose or taken under Legitimate Interest. It is clearly stated where these photos will be used. 11. Communications Policy available upon request. 	26/02/2020
1317562	Housing Advice	How many households of the council have been relocated outside of the council in the past ten years (from 2008/09 through the end of January 2020).	Spreadsheet available upon request.	28/02/2020