



South Hams
District Council



West Devon
Borough
Council

Working together

S96a NON MATERIAL MINOR AMENDMENT Applications Validation Document

(more information can be found on the [Planning Portal website](#))

N – indicates a requirement of the National List

L – indicates a requirement of the Local List

Complete and submit this list to indicate which supporting information documents you have provided:

Tick if enclosed

N	Application Form	Completed form, including signed and dated declaration (2 copies in total to be supplied if not submitted electronically).	
N	Eligibility	Must be able to answer 'yes' to the questions relating to eligibility on the application form as required by the Town and Country Planning (Development Management Procedure) Order 2015.	
N	Notices	As indicated by the eligibility requirements, the appropriate persons must have been notified as required by the Town and Country Planning (Development Management Procedure) Order 2010 must be given and/or published in accordance with this Article.	
N	Site and Other Plans	<p>Approved plans and plans which clearly detail the proposed amendments.</p> <p>2 copies in total to be supplied (if not submitted electronically).</p> <p>Plans must be labelled appropriately with drawing numbers (and revision references where changes have been made), annotations (materials etc.) and plans should always have titles, a clearly stated metric scale (1:50, 1:100 etc.) a scale bar (minimum 0-10m) and elevations should be labelled north/south/east/west.</p> <p>They should also identify the address and number of any neighbours that abut the site.</p> <p>Note: If using an ordnance survey base for any plan, this must include the relevant license number.</p>	

Crown Copyright: please note that the location and block plans submitted with an application should not breach Crown Copyright (e.g. they should not be a Land Registry document, a photocopy or a screen grab image). If it appears to use that they do breach Crown Copyright they will not be accepted, the application will be made invalid and replacement plans that comply with Crown Copyright will be requested.

N	Fee	The appropriate fee - please see the most up to date fees on The Planning Portal	
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