

## **Article 5 - The Mayor and Council Leader**

### **5.01 Role and function of the Mayor**

The Mayor and Deputy Mayor will be elected by the Council annually. The Mayor (and in his/her absence the Deputy Mayor) will have the following roles and functions:

1. uphold and promote the purposes of the Constitution, and to interpret the Constitution when necessary;
2. preside over meetings of the Council so that its business can be carried out efficiently and with regard to the rights of Councillors and the interests of the community;
3. ensure that Council meetings are a forum for the debate of matters of concern to the local community (which relate to services the Council provides, commissions, or formally contributes to);
4. promote public involvement in the Council's activities;
5. ensure that matters of conscience (where appropriate in his/her opinion) are brought to the attention of the Council;
6. represent the Borough and community at such civic and ceremonial functions as the Council and s/he determines are appropriate.

### **5.02 Role and function of Council Leader and Deputy Leader**

If, at its Annual Meeting, the Council decides to appoint both a Leader and Deputy Leader, then the Leader (and in his/her absence, the Deputy Leader) will have the following roles and functions:

To provide effective leadership by:

1. being the Council's principal strategic public spokesperson
2. giving voice to the overall direction of the Council
3. to sign financial and other documents but in particular:
  - a. The Code of Corporate Governance
  - b. Annual Efficiency Statement
  - c. Statement of Internal control
4. representing the Council at the Devon Districts Forum, the Devon Strategic Partnership and other relevant strategic County-wide bodies.